



3 Reasons to use Sage BusinessWorks Payroll Solutions

Cost savings
Integrates with your software
Peace of mind

Sage Payroll Services¹

(Prices start at \$50 / month²)

Choose Sage Payroll Services if you want:

- Experienced professionals to process your payroll.
- A penalty-free guarantee³ to protect you from payroll-related fines.
- A solution for federal, state, and local payroll tax preparation, filing, and payment.

Focus on Your Business, Not Your Payroll

We maintain changes to tax rules and rates; file and deliver W-2s at year end; remit federal, state, and local tax collections; prepare and submit federal, state, and local payroll tax returns; and process all payroll checks and reports for you.

Real People, Real Expertise, Real Service

The people behind Sage Payroll Services are specialists in the payroll industry. You'll be amazed at what they can do for you—get you set up, guide you through your first payroll, and handle any issues or changes that might arise.

Getting Started is Easy

Just enter your employee payroll information and we'll do the rest. If you prefer, we'll enter all your payroll data for you.⁴ If you currently use ADP, we can import most payroll data from the file provided by ADP.

Stay in Control

Unlike other full-service solutions you have the ability to verify that your payroll is accurate before you receive the checks in the mail. Simply enter your payroll data online via a secure website, review the net-to-gross totals, and approve your payroll. Within minutes you can review your reports and checks. We can print and deliver paychecks to you, or you can print them from your desktop printer. You have 24/7 access to update your information when it's convenient for you.

Simplify your payroll processing today.

Enroll in Sage Payroll Services and save! Call us at 866-208-0173.

In-House Payroll

(\$625 and an annual ClientCare agreement)

Choose the Payroll Module if you want:

- To manage payroll in-house within your Sage BusinessWorks software.
- Complete control of your payroll.
- Accurate payroll calculations.

Complete Control

We provide the tools to help you confidently manage your own payroll.

Accurate Payroll Calculations

It's as easy as downloading the latest tax table update, then entering the payroll hours for your employees. The Payroll Module automatically calculates earnings, as well as federal and state payroll tax deductions.

New! Print-N-Sign Tax Forms

With an active ClientCare Plan the Payroll module compiles the payroll data for your 940, 941/941 Schedule B, 943, 945, W-2, and W-3 forms and carries your basic data directly into your federal and state filings so you can print signature-ready tax forms. Plus, it includes over 250 forms including forms for all 50 states. Most state and federal forms can be printed onto blank paper, saving you from having to purchase pre-printed payroll tax forms. Just review it, print it, sign it, and mail it.

New! eFile

eFile your payroll tax forms and payments as well as 1099s directly from within Sage BusinessWorks. Plus W-2 and 1099 processing services are available to print, stuff, and mail your vendor/employee copies of your W-2s and 1099s, eFile the state and federal copies, and provide a plain paper copy for your records. For more information visit: www.aatrix.com/sagebusinessworks

Direct Deposit

Take advantage of direct deposit to make payday easier for everyone! Employees' paychecks go directly to their bank account.

Learn how the Payroll Module can benefit your business.

Call 800-447-5700, option 2.

Payroll-Related Task	Sage Payroll Services	Payroll Module
Payroll data integrated and/or stored in Sage BusinessWorks	✓	✓
Extensive payroll reports	✓	✓
Direct deposit paychecks	✓	✓
Updated federal and state tax tables	✓	✓
Updated formats for tax-related forms (W-2s, W-3s, 941, etc.)	✓	✓
Print paychecks from your desktop	✓	✓
New hire reporting	✓	✓
W-2 processing service	✓	✓
Payroll data entry and access online—24/7	✓	
Automatic federal, state, and local payroll tax deposits	✓	
Automatic payroll tax filings to federal, state, and local authorities	✓	
Check printing and delivery service	✓	
Updated local tax tables	✓	
'Penalty-free' guarantee ³	✓	

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software

1 Fewer than 15 employees with biweekly payroll.

2 Additional fees apply. Subject to approval. Internet access and credit card required.

3 Sage Software will pay any tax penalties for inaccurate or late tax remittances and filings as long as the data provided is on time, complete, and accurate and your accounts are properly funded.

4 Additional fees apply.